

## How do I submit an ITR for Year 3 BMSc?

Go to [Student Center](#) and click on "Complete My Intent to Register" under the Student Services Links (right-hand side)

- choose your status for Fall/Winter 2018/19 by selecting Full-time and click on Continue
- click on the drop-down arrow and select "Schulich School of Medicine & Dentistry" as your faculty, then click on Continue
  - students in Years 3 and 4 BMSc are registered in Schulich as their faculty
- click on the drop-down arrow to select your degree, either Bachelor of Medical Sciences or Bachelor of Medical Sciences - Western Scholars, and click on Continue
  - a pop-up box will appear if you select Bachelor of Medical Sciences - Western Scholars, to inform you of the minimum marks that must be achieved in each year to earn the Western Scholars designation (click on OK)
  - if you're not eligible for the Western Scholars designation, you'll still be considered for Year 3 BMSc with the modules you submit during ITR
- click on the drop-down arrow and select either Honors Bachelor of Medical Sciences or Bachelor of Medical Sciences (4 year)
  - you **should** pick Honors Bachelor of Medical Sciences since every student who is eligible for Year 3 BMSc **should** be eligible for an Honors BMSc degree
- click on the drop-down arrow to select the type of module(s) you'd like to pick for next year
  - Honors Specialization (by itself or you can request an Honors Specialization + a Major or an Honors Specialization + a Minor), OR
  - Honors Major + Major (Double Majors)
- click on the drop-down arrow to pick the specific module, e.g. Honors Specialization in Physiology and Pharmacology, that you want as your First Choice
  - if you select Honors Major + Major, you have to choose both Majors from two drop-down boxes
- some students choose to also pursue a Certificate (make sure you check the [Academic Calendar](#) for the requirements)
- after you click on Continue, **but before you click on Confirm**, you should be able to go back and make changes. After you click on Confirm and then want to change your selection, you have to exit the ITR process and submit a new ITR
- click on Confirm if your selection is correct
- you can then select a Second Choice (the process is repeated)

To submit a Second Choice, repeat the process above. We recommend selecting BMSc as your Second Choice, too (see strategies for submitting ITR).

You can submit your online ITR as many times as you want but the last ITR you submit on or before March 31<sup>st</sup> will be the one that "sticks".